

Ainsworth Public Library
P.O. Box 236
2338 VT Route 14
Williamstown, VT 05679



Employment Application

Name: _____
Last First Middle

Date of Application: _____

Address: _____

Mailing Address: _____

Home Telephone: _____

Mobile Telephone: _____

Email: _____

Position Sought: _____

Days Available to work: M TU W TH F S

Available to start: _____

Education:

Type	Name and Location	Degree
High School		
College/University		
Specialized Training/Trade School		
Other Education		

Skills:

Are you familiar with : _____ Internet _____ Microsoft Word _____ Microsoft Excel _____ Koha

Please list your areas of highest proficiency, special skills or other items that may contribute to performing in the desired position: _____

Why do you want to work at the library? _____

What type of books do you like to read? _____

Name 3 titles of books that you have read in the last month and why you liked them. _____

Previous Experience:

Please list, beginning from most recent

Dates Employed	Company Name	Location	Role/Title	Reason For Leaving

Reference Information:

Please provide 2 professional and 1 personal reference

Name	Phone	Email	Relationship

Do you have a current background check? Yes No

If yes, date: _____.

If no: Are you willing to have a background check? Yes No

For Staff Only

Interview Date: _____

Accepted: Yes or No Contacted/Date: _____

Start Date: _____

Comments: _____

